



RIAI GOOD PRACTICE GUIDE ORDER FORM

The RIAI Online Good Practice Guide is designed to give RIAI members guidance on running both projects and practices. The content includes project procedures, administration & financial procedures and management procedures.

Please complete this form legibly in blue or black pen.

Name: _____

Address: _____

Email: _____ Phone Number: _____

Please tick as appropriate

- I am currently enrolled for the Examination in Professional Practice and have enclosed confirmation letter from the educational institution
- I am currently enrolled for the ARAE Register Admission Examination and have enclosed confirmation letter from the educational institution
- I have been found eligible for Stage 1 of Admission Route B/C and am currently preparing my Stage 2 application*
- I am currently preparing my application for Technical Assessment*

*to be verified by RIAI

Payment for annual subscription to the Online Good Practice Guide

The cost of the annual subscription is €33.85, however the guide is offered to students at the reduced price of **€12.30**.

1. **Pay by Phone** – credit and debit card payments can be made by calling the Membership Officer on +353 1 676 1703.
2. **Pay by Post** – Send this payment request, along with a crossed personal cheque, money order or postal order, to: Membership Officer, RIAI, 8 Merrion Square, Dublin 2.
3. **Pay in Person** - Pay by cash, credit or debit card in person at the RIAI, 8 Merrion Square, Dublin 2 between 9.00am and 5.00pm Monday – Friday (excluding Public Holidays)

Signature: _____

Date: _____

Please submit this order form by email or post to: Sharon Maguire
Membership/Registration Officer
RIAI, 8 Merrion Square
Dublin 2

email: smaguire@riai.ie